

Y2Y MEETING CHECKLIST



YOUTH2YOUTH
PARTNERS 4 PEACE

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Thank you for leading your center's Y2Y efforts. Holding regular Y2Y meetings with fellow students is a helpful way to create a Y2Y plan ... and to figure out how you are going to carry it out. These tips can help you get started and make the most of your Y2Y meetings.

YOUR FIRST Y2Y MEETING

- Find out if your center already has an active violence-prevention program that you can support.
- Ask a staff member for assistance in securing a meeting location with Internet access—such as a classroom, conference room, or computer lab—so that attendees are able to access and review the Y2Y toolkit at www.JobCorpsY2Y.com.
- If a meeting room with Internet access is unavailable, ask meeting attendees to review the website prior to the meeting.
- Advertise meeting details to other students using the Y2Y “Get Involved” flier template.
- Prior to the meeting, download and print copies of the Y2Y “Pledge 4 Peace” for yourself and each meeting attendee.
- Invite your center director or other center leader to attend the meeting and share information with your group about violent incidents at your center or in the surrounding community over the course of the past year.
- Discuss your center director's remarks and the types of violence that meeting attendees have experienced in the past year. Answer these questions:
 - What caused the violence?
 - What could have been done differently to prevent the violence?
 - What should be done the next time a similar situation occurs?
- Identify a goal for your next meeting.
- Read aloud the Pledge 4 Peace and ask attendees to commit.

YOUR REGULAR Y2Y MEETINGS

- Advertise meeting details to other students around campus.
- Challenge each attendee with bringing a new attendee to join the group each week.
- Visit www.JobCorpsY2Y.com to review new tools and “Share Your Story” updates.
- Review progress on the previous meeting's goal, and establish a new goal for your next meeting.
- Keep extra copies of the Pledge 4 Peace for new meeting attendees.
- Set goals to accomplish with each meeting. A list of sample goals can be found below.
- Use these sample planning milestones to prepare for Y2Y Week, which begins September 14 and concludes on September 18:
 - Milestone 1:** Brainstorm Y2Y event ideas, staff supporters, and community partners.
 - Milestone 2:** Agree on a Y2Y event idea and participants.
 - Milestone 3:** Begin meeting with potential event participants to discuss your ideas.
 - Milestone 4:** Confirm Y2Y event partner participants two weeks prior to your event.
 - Milestone 5:** One week before your event, invite partners to do a rehearsal of your event to work out the kinks.
- Week of September 14:** Y2Y Week! Good luck! Take pictures and video, and share updates at JobCorpsY2Y@mpf.com.

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SAMPLE Y2Y MEETING GOALS

- Collect ideas for a Y2Y Week event.
- Set a timeline and check your progress weekly.
- Distribute Pledge 4 Peace cards and get them signed.
- Meet with center leadership to track violence-related incidents and reduce them by a certain percent.
- Have each attendee share a specific example of what he or she has done that day to prevent violence.
- Collect ideas with center leadership of local organizations to partner with in your area.
- Share your stories with one another.
- Why are you involved?
- What do you hope to learn or do by joining Y2Y?
- Role-play activities to practice stepping in to stop a situation.
- Share updates and pictures of your Y2Y campaign on social media using #JobCorpsY2Y or by e-mailing **JobCorpsY2Y@mpf.com**.

SAMPLE Y2Y EVENT IDEAS

- A peace march
- Panel discussions featuring students, violence-prevention experts, and mentors
- Open house featuring a center tour highlighting violence-prevention efforts, like recreation opportunities, clubs, student leadership organizations, and more
- Presentation on violence prevention from one of the sample partners listed below
- A campuswide essay contest to discuss how violence has affected you and the way Job Corps has helped
- Culture days to raise awareness and respect for different cultures and backgrounds

SAMPLE Y2Y EVENT PARTNERS

- WBL partners and employers
- Nearby high schools, community colleges, and universities
- Local anger-management and conflict-resolution groups
- Local mentor groups like Big Brothers Big Sisters
- Local law-enforcement and first responders
- Anti-bullying groups
- Victim advocate groups
- Local faith-based organizations
- Local media outlets
- Local civic groups like Rotary and Exchange Clubs or Chambers of Commerce
- Community centers, YMCA, and YWCA
- State and local elected officials

